

**THE UNIVERSITY OF BRITISH COLUMBIA**  
**DEPARTMENT OF EARTH, OCEAN and ATMOSPHERIC SCIENCES**

**EOAS/ESB LOCAL SAFETY TEAM**  
**MEETING MINUTES**

**Tuesday, June 8<sup>th</sup>, 2021**

**Zoom Room**

**9:00am – 10:00am**

**Present:** Roger Beckie (Chair), Anne-Martine Doucet (Graduate Student Representative), Rozalia Mate (PIMS), Brian Hunt, Bethany Ladd, Kimberly Tietjen (Secretary), Kate Blackburn (Dean's Office), Kevin Lin (Data Science)

**Regrets:** Peggy Ng (Statistics), Marc Bustin, Tim Morgan

**Action Items:**

- **Meeting called to order:** 9:02 AM

**Adoption of previous Safety Committee Meeting Minutes:**

Approved: Rozalia Mate

Seconded: Kate Blackburn

**1. ACCIDENT/INCIDENT REPORTS:**

- RM mentioned that a member of PIMS' IT team noticed that the front door doesn't close properly all the time. RB advised that Tim is aware of it and has looked into it. RB agreed that also sometimes the weather e.g. very windy weather can affect how well the doors open and close. KB recommended to grab the door by the handle not the edge of the door because they are quite sharp.

**2. ITEMS ARISING FROM THE MINUTES:**

- Field Safety Protocol Review
  - RB advised that the COVID safety may abate to some degree as vaccinations continue to roll out.
  - The JOHSC has reviewed the fieldwork protocol. BL, RB, and A-MD attended the meeting and presented the material. The JOHSC was very supportive and provided feedback. We are currently looking through the revisions. Once that is complete RB will go to the SRS to get the forms approved in the Faculty of Science.
- EOAS Website Safety Section
  - The website was updated to move the safety menu back to the main menu under "EDI & Safety". There are still improvements to be made but it is easier to locate.

**3. NEW BUSINESS:**

- Goals for Next Year
  - KB would like to focus on office inspections and the annual fire drill once we are back in the office. RB suggested sending out information on what to do during the fire drill as the information is only available in the orientation safety manual.
  - RM would like to circulate additional information regarding office ergonomics and habits.
  - BH is interested in adding a second reviewer to the fieldwork request review process, and suggested that an interim solution could be to pass it on to a second person at your discretion for particular

items that you're unsure about. BL seconded this and recommended bringing in additional sets of eyes for the reviewer list. RB will reach out to Philippe about it. BH recommended getting everybody who submits fieldwork requests to be added to the reviewer list.

- RB is interested in re-organizing the meetings so that non-fieldwork safety sections are towards the beginning, in order to allow non-fieldwork focused members to leave early.
- KL is interested in providing mental health resources for the transition back to the office.
- KL would like to get the fire extinguishers examined. RB will reach out to Philippe for this.
- BH will focus on getting together the risk assessment for large ocean-going vessels over the summer so that it is ready for submission and review next year.
- BL will continue to focus on field safety and would like to add an annual review of the safety forms. A-MD was happy to have helped with the field safety protocols.
- RB mentioned that making sure teams have the appropriate insurance for the work they are doing is an area we may need more guidance on, particularly in regards to international work involving students. A-MD recommended bringing this issue up to the SRS. RB advised that Safety Abroad is a separate process through Go Global that takes care of students, but they do not handle faculty and staff. Safety Abroad currently recommends essential travel only, but approve international research provided that the department and the Faculty of Science also approve it.
- RB noted that he is leaving the Committee to take a sabbatical and that Raymond Andersen will take over as Chair.

Meeting Adjourned: 9:5am

**Next Safety Team Meeting – To be determined.**